

# Application for Professional Membership

*This application form is valid for a period of six months from date of receipt.*

## PERSONAL INFORMATION

Mr.  Ms.

1. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

2. Company Name: \_\_\_\_\_

Work Address: \_\_\_\_\_

City / Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Tel: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

Website: \_\_\_\_\_

3. Home Address: \_\_\_\_\_

City / Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Tel: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

4. Date of Birth (MM / DD / YY): \_\_\_\_\_

5. Citizenship  Canadian  Other (specify): \_\_\_\_\_

(if not Canadian) Date & place of Canadian naturalization

\_\_\_\_\_

6. Name to appear on membership certificate

\_\_\_\_\_

7. Primary Occupation (please choose from list) \_\_\_\_\_

8. Secondary Occupation (please choose from list) \_\_\_\_\_

9. Private Sector \_\_\_\_\_ Government \_\_\_\_\_ Non Profit \_\_\_\_\_

10. How did you hear about REIBC? (Co-worker, event, website, advertisement, employer, other)

\_\_\_\_\_

## Occupations

Acquisition Manager  
Administrator  
Analyst  
Appraiser – ICI  
Appraiser – Residential  
Arbitrator  
Architect  
Assessment  
Asset Manager  
Association Executive  
Banking – loan officer, credit analyst, retail mortgage banker  
Construction Manager  
Consultant – specify area of expertise  
Developer  
Engineer  
Financier  
Lawyer  
Leasing  
Manager  
Managing Broker  
Mortgage Broker  
Notary  
Portfolio Manager  
Project Manager  
Property Manager  
Property Negotiator  
Property Tax Consultant  
Real Estate Education  
Reserve Fund Planner  
Sales – ICI  
Sales – Residential  
Strata Property Manager  
Student

## EDUCATION

11. Provide the following details on your educational background and attach transcripts for qualifying programs.  
(Photocopies, faxed copies or notarized copies are acceptable. Official transcripts become the property of the REIBC).

Level	Course of studies	School (name and location)	Date completed	Degree / Diploma / Certificate obtained
Post-graduate				
Under-graduate				
Diploma				
Certificate				
Other				

12. Additional real estate courses for which you have received credits

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13. Professional licenses held in British Columbia (please list and include dates):

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14. Professional designations held (please list):

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15. Professional memberships in good standing (please list):

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16. If yes to #13 are you active in any of these associations? (board/committee, attend events) Yes  No

If yes, in what capacity? \_\_\_\_\_

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## EXPERIENCE

17. In reverse chronological order (current position first), please provide the following information for the last 10 years. Attach an additional sheet if necessary.

Position: \_\_\_\_\_ Date: \_\_\_\_\_ to \_\_\_\_\_

Company name and address: \_\_\_\_\_

\_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Major duties & responsibilities

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Position: \_\_\_\_\_ Date: \_\_\_\_\_ to \_\_\_\_\_

Company name and address: \_\_\_\_\_

\_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Major duties & responsibilities

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Position: \_\_\_\_\_ Date: \_\_\_\_\_ to \_\_\_\_\_

Company name and address: \_\_\_\_\_

\_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Major duties and responsibilities

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## PROFESSIONAL RECORD

18. If the answer to any of the questions below is yes, please provide full details (including dates). Attach an additional sheet if necessary.

Have you personally or has any partner, officer or director of a partnership or corporation for which you are a nominee been:

- a) Refused a real estate license or had a real estate license or appointment as nominee suspended or cancelled under the Real Estate Services Act or been disciplined by the superintendent of real estate under the authority of the Act? Yes  No
- b) Refused or expelled from membership by any regularly constituted real estate board in Canada or the United States or from the Royal Institution of Chartered Surveyors or from any professional society? Yes  No
- c) Involved in legal proceedings involving your professional activities? Yes  No
- d) The object of a complaint to any other professional body? Yes  No
- e) Convicted of an indictable offense? Yes  No
- f) Through bankruptcy proceeding or compromised with creditors? Yes  No

Details to any YES answer.

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**DECLARATION**

19. Province of British Columbia, Country of Canada

To wit:

I, \_\_\_\_\_ of \_\_\_\_\_

do solemnly declare as follows:

- a) In making this application for membership in the Real Estate Institute of British Columbia, as attached hereto and signed by me, I hereby agree to grant and do grant herewith irrevocable waiver of claim against the Real Estate Institute of British Columbia or any member or agent thereof for any act done in connection with the business of the Institute and particularly as to its or their acts in electing or failing to elect or disciplining me as a member, or any of my employees or associates.
- b) The answers given by me in answer to the questions herein before set forth in application for membership in the Real Estate Institute of British Columbia are true in substance and in fact.
- c) I further agree to abide by the Code of Professional Conduct of the Real Estate Institute of British Columbia, as now is or may hereafter be constituted, both in letter and in spirit, and will, to the best of my ability, see that all persons employed by me do likewise.
- d) And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

in the Province of British Columbia

\_\_\_\_\_  
*Signature of Applicant*

**NOMINATION**

20. This application **must** be proposed by a professional REIBC member in good standing. The proposer must submit a letter of reference that includes a statement of the nature and length of the association with the applicant.

Proposer: \_\_\_\_\_, RI

Signature: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

**This completed application form must be submitted within six months of receipt together with:**

- I. Transcripts – as defined in #11 page 2
- II. Proposer’s reference letter
- III. Photo – minimum 300KB – this photo is used in the *Input* magazine

**If you are applying for Executive Entrance please contact the REIBC office for further information.**

The personal information you provide to us on this application form will be used by REIBC to enable us to:

- Contact you so that we may establish and maintain our professional relationship with you;
- Put your contact information and other relevant professional information on our website;
- Compile statistical information for internal use;
- Your picture will be used in the Institute’s INPUT magazine and may also be used on the website and other printed materials;
- Determine your eligibility for membership in REIBC; and
- Occasionally, our membership list is made available to reputable companies and organizations whose products and services may be of interest to you. If you prefer not to have your name made available, please contact us at the following address:

The Real Estate Institute of British Columbia  
1750 – 355 Burrard Street, Vancouver, BC V6C 2G8

Your personal information will not be used for any other purpose except for the purposes stated above or with your consent to do otherwise, or as required or permitted by law.

I have read and understand the above.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date